

ANOOPA MUNAVALLI LAURENS

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SUMMARY OF QUALIFICATIONS

Attorney and mediator with almost 20 years of experience as a court appointed neutral. Highly detail-oriented with a unique combination of interpersonal, analytical, and communication skills. Ability to establish rapport and credibility with attorneys and clients and effectively facilitate settlements. Insight and ability to anticipate and evaluate all issues to adequately protect the interests of clients. Extensive experience researching and analyzing legal issues and case law for state and federal courts, as well as for a global leader in publishing.

PROFESSIONAL EXPERIENCE

CERTIFIED MEDIATOR, Atlanta, GA 9/1996 – Present

Registered Mediator with the Georgia Office of Dispute Resolution

Facilitated settlement of more than 300 landlord-tenant cases and small claims disputes in Fulton County State and Magistrate Court.

- Identify key legal issues presented by pleadings to facilitate settlement of legal issues.
- Confer and individually caucus with opposing parties to ascertain individual interests and to explore and develop common goals and objectives, resulting in points of agreement and resolution of cases.
- Facilitate and memorialize terms of consent agreements into proposed orders for Court approval, significantly reducing the Court's docket and work load.

VICKY L. WALLACE, SPECIAL ASSISTANT ATTORNEY GENERAL, Lawrenceville, GA 10/2014- Present

Associate Attorney

Prosecute juvenile dependency cases on behalf of the Gwinnett County Department of Family and Children Services

- Provide representation and counsel to the Department in dependency proceedings.
- Draft pleadings, conduct research, prepare witnesses for trial.
- Attend hearings, citizens review panels, and staffing meetings with case managers.
- Make recommendations to the Court regarding the outcome of juvenile dependency cases.

J. KRISTI LOVELACE AND ASSOCIATES, Jackson, GA

1/2012-October 2014

Associate Attorney

Represented children and parents in juvenile deprivation cases in Butts, Lamar, and Newton Counties.

- Investigated and determine the needs of abused and neglected children and youth petitioned into the court system by the Department of Social Services.
- Made independent recommendations to the Court by focusing on the needs of each child and advocating for the best interests of the child.
- Identified resources and services for dependent children and their families and facilitate a collaborative relationship between parties involved in the case to help meet the family's needs.
- Attended and participated in court hearings and other related meetings to advocate for a permanent plan that serves the client's best interest.

LEXIS NEXIS, Atlanta, GA

1/2002-1/ 2005

Case Law Editor, Retrospective Case Law Enhancements

Created and edited case law summaries for thousands of state and federal court opinions, to enhance on-line database and to facilitate research for legal professionals.

- Rapidly produced timely, thorough and accurate summaries of important holdings of opinions, enhancing product search features and increasing effectiveness and efficiency of product for consumer use.

- Reviewed court opinions to locate core legal concepts, significant facts, and important holdings. Made decisions on complex legal editorial/analysis issues to accurately and concisely draft summaries in compliance with existing editorial, classification, and style guidelines.
- Assisted fellow team members with editorial issues to improve product and process and to ensure timely completion of case law enhancement project.

UNITED STATES COURT OF APPEALS, 11TH CIRCUIT, Atlanta, GA 11/1999 – 11/2000

Staff Attorney, Staff Attorney’s Office

Researched legal issues that involve Federal Sentencing Guidelines, Social Security, Civil Rights, and Habeas Corpus.

- Conducted in-depth research of legal issues and reviewed pleadings, exhibits, and transcripts of cases to ascertain validity of arguments presented by parties.
- Drafted memoranda detailing relevant case law and provided comprehensive analysis of appellate issues. Memoranda included recommendations for disposition of issues to Court to facilitate resolution of cases.

SUPERIOR COURT OF DEKALB COUNTY, Stone Mountain Judicial Circuit, Decatur, GA 10/1997 – 11/ 1999

Judicial Law Clerk, Honorable Judge Michael E. Hancock

Provided assistance to the Judge by researching legal issues before the Court and drafting opinions

- Researched civil and criminal issues presented to Court for adjudication and conferred with Court on issues to determine resolution.
- Communicated with attorneys and pro se litigants to clarify and reinforce Court’s instructions and insure compliance with court procedures.
- Coached and mentored law school student/intern and supervised performance to provide optimum learning experience during internship and to maximize intern’s contribution to Court.

LAW SCHOOL WORK EXPERIENCE

ZIMMERMAN AND ASSOCIATES, Legal Intern -Atlanta, GA 9/1996 – 5/1997

ADMINISTRATIVE OFFICE OF THE COURTS, LEGISLATIVE INTERN - ATLANTA, GA 1/1996- 5/1996

VICTIM WITNESS ASSISTANCE PROGRAM, MUNICIPAL COURT, Student Intern -Atlanta, GA 1995

EDUCATION

J.D., Georgia State University College of Law
Atlanta, GA, May 1997
Moot Court

B.A. in Psychology, University of Maryland at Baltimore County
Baltimore, MD, May 1993

PROFESSIONAL CERTIFICATION AND AFFILIATIONS

Georgia Bar Association 1997
Georgia Office of Dispute Resolution, Registered Mediator 1996
National Association of Counsel for Children, Member 2013
Georgia Association of Counsel for Children, Member 2013

ADDITIONAL INFORMATION

Conversant in Spanish